

**ATTACHMENT A**  
**HOPWA SERVICE SCOPE OF WORK**  
**FY 2003-2004, 2004-2005, 2005-2006**

SERVICE CATEGORY: Home Health Care

AGENCY: Inland AIDS Project

(For each service category proposed submit a separate Scope of Work form for each Fiscal Year)

The contractor shall accomplish the following objectives. This shall be done by performing the specified activities and evaluating the results using the listed methods to focus on process and/or outcome.

| MEASURABLE OBJECTIVES   | IMPLEMENTATION ACTIVITIES   | TIMELINE  | PROGRESS REPORT  |
|---|---|---|--|
| 1. By June 30, 2006 provide 7 hours a day of professional care for 10 residents of David Kubaskie House Residential Care Facility for the Chronically Ill | 1a. VP for Operations hires Registered Nurse/Licensed Vocational Nurse.<br><br>1b. VP for Operations provides orientation of new employee.<br><br>1c. Registered Nurse/Licensed Vocational Nurse develops implements, monitors, evaluates and makes changes as necessary to a nursing care plan for each resident.<br><br>1d. Registered Nurse/ Licensed Vocational Nurse provides skilled nursing care procedures as ordered by the resident's physician.<br><br>1e. Registered Nurse/ Licensed Vocational Nurse performs routine daily nursing duties for each resident including:<br>1. head to toe assessment<br>2. provision of prescribed medications<br>3. observation of signs and symptoms | Completed<br><br>Completed<br><br>7/01/05 – 6/30/06<br><br>7/01/05 – 6/30/06<br><br>7/01/05 – 6/30/06 | Occupancy rate to be submitted monthly with Expenditure Report/Invoice |

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| MEASURABLE OBJECTIVES  | IMPLEMENTATION ACTIVITIES   | TIMELINE   | PROGRESS REPORT   |
|--|---|--|---|
| 2. By June 30, 2006 provide 24 hours a day of para-professional care for 10 residents of David Kabaskie House Residential Care Facility for the Chronically Ill. | <p>4. recording and reporting to primary care physician</p> <p>5. supervision of para-professional staff.</p> <p>2a. Registered Nurse/Licensed Vocational Nurse hires nursing attend ants.</p> <p>2b. Registered Nurse/Licensed Vocational Nurse provides orientation for nursing attendants.</p> <p>2c. Nursing attendants provide para-professional home care including:</p> <ol style="list-style-type: none"> <li>1. assistance with Activities of Daily Living (ADLs)</li> <li>2. Meal planning and preparation</li> <li>3. Vital Signs</li> <li>4. Activities Program</li> <li>4. Arranging non-nursing needs (i.e. transportation)</li> <li>5. Household cleaning</li> <li>6. Laundry</li> </ol> | <p>Completed</p> <p>7/01/05 – 6/30/06</p> <p>7/01/05 – 6/30/06</p> | <p>Occupancy rate to be submitted monthly with Expenditure Report/Invoice</p> |